

Welcome and Congratulations!

Dear Provincial Festival Participant in Speech & Dramatic Arts:

On behalf of the Provincial Board of Directors and our Member-Festivals, congratulations on being selected to represent your local Festival at the 2012 Performing Arts BC Provincial Festival in Nanaimo, May 27 - 31. We sincerely hope your time will be filled with interesting, educational and challenging experiences.

Your participation begins now: You have been recommended by your local Festival Adjudicator to proceed to the Provincial Festival. Your Festival secretary or other local Festival official will supply you with information and the form that you need to fill out and return to them by their deadline. As we are continuing to use an online registration system, you will receive email confirmation of your entry once it is entered in the system by your local festival. Please notify the PABC office immediately of any errors on this and keep a copy of the email for your records. Regardless of whether your festival pays for your entry or if you pay for it yourself, you **must** sign and return the waiver that is attached to the confirmation, to the provincial festival office. If you pay for your own entry, you now have the option of being able to pay by credit card using PayPal **or** you may send a cheque to the festival office. Payments using PayPal will be subject to a surcharge. You will not be considered registered until the office receives both your payment and signed waiver.

Be aware of the rules and procedures: You will find information in this Letter and Guide, and in the 2011/12 Syllabus which is on the PABC website. As many details of the Festival have not yet been finalized, more information will be issued to the local festivals and also placed on our web-site from time to time – keep checking for updates. As well, your local Festival secretary/contact official can help you with our Syllabus.

Many performers enter more than one local Festival, which is certainly allowed, however you can only be recommended for the Provincial Festival from ONE only. Once you have accepted a recommendation, you must inform the other Festivals in which you are entered that you are no longer eligible for recommendation.

Parallel Classes: Any performer recommended in a Speech Arts class may also choose to perform in the parallel Shakespeare class. An Adjudicator's recommendation is not required; the selection you choose need not have been performed at the local Festival. Note: you are allowed to perform in the parallel class at a higher level than your main class if you have won this class in a preceding year. Please refer to the 2011/12 Syllabus for more information, or check the website.

At the Festival, **time limits** must be observed – time your selections carefully as you prepare. Check the 2011/12 Syllabus for further information regarding timing.

All performers must comply with laws regarding **copyright**. In general, photocopies are not allowed unless they are authorized by the publisher or CanCopy.

The schedule and order of performance is determined at the Provincial Office once all entries are in and may not be changed by a performer except by special permission of the President and/or Executive Director should such a change be necessary. Class times and the Performance schedules will be available in your Programme which you will receive when you register in Nanaimo. A tentative schedule will be posted on the website. Keep checking back for a finalized one.

Accommodation, venues: The web-site will soon list accommodation in the Nanaimo area, along with a venue map. Keep checking for information! Make your own accommodation arrangements, and be prepared to give that information at Registration. Performance venues will also be added when the information is available. Please check the website for **Travel** suggestions too.

Registration and Welcome to Nanaimo: Registration will open on Sunday, May 27 at 11:00am, in the Lounge of the **Beban Park Social Centre**, 2300 Bowen Rd., Nanaimo. It will stay open until 9:00pm that evening and then relocate to the festival office in Room 8 of the Beban Park Centre (the same building), reopening on Monday morning at 8:00am. You must be registered to attend your classes and performances and you must register in person. You will be given your Registration kit when you check in including festival ID, schedule and programme. On Sunday evening the **opening festival event** will be held at Maffeo Sutton Park (Swy-a-Lana Lagoon) on the Nanaimo waterfront from 4:00pm to 7:00pm. Please drop by and meet your fellow competitors and your Nanaimo hosts. Along with lots of local entertainment, food services will be onsite.

Events at the Festival include the "Highlights" Concert on Tuesday evening which will feature winners from those Music and Speech Arts classes completed by that time, the National Music Concert and the Dance Semi-Finals Concert on Wednesday and the Provincial Finals Concert on the Thursday. There will also be a number of Observer concerts scheduled during the festival. Information will be in your programme. As a Recommended performer, you may attend as many Music and Speech Arts sessions and Daily Dance Performances as you wish – just show your Festival ID for free entry.

Concert Tickets: Tickets for evening concerts are available for purchase online at www.porttheatre.com or through the Port Theatre Box Office at 125 Front St.

Classes, Workshops, and Attendance: you are expected to attend all the sessions of your competition as well as the Adjudication session – these may be two or three sessions. If you are a class Winner, you will be asked to perform in either the Tuesday evening "Highlights" Concert or the Provincial Finals Concert on Thursday evening. Workshop/adjudications will take place after each section of the performances, with the final adjudications and announcement of winners following the final selection. There may be workshops offered at any time during the festival. It is hoped that you will attend these sessions.

Costumes and Props: A costume may be worn for the Drama selection only. Check the Syllabus regarding props.

For further information: Read the Procedure Guide attached, stay in touch with your local Festival official, and check the PABC web-site frequently.

Once again, congratulations and welcome to the Provincial Festival!

Sincerely,

Antonia Mahon, ED, PABC

www.performingartsbc.ca

PROCEDURE GUIDE FOR SPEECH & DRAMATIC ARTS PARTICIPANTS

Be early: it is suggested that you arrive at your competition/class at least 20 minutes ahead of the start. You **MUST** check in there with the door person, showing your scripts/books which you should have clearly identified with your name, and the pages of selections marked. The selected material must be indicated clearly, noting the page, starting and finishing lines. The use of photocopied material is prohibited unless approved through CanCopy or a publisher's letter. **In addition to the original copy of the work, competitors must provide a typewritten copy of their script, as a courtesy to the adjudicator. Such copies shall be destroyed following the class.**

To simplify procedures, you will hand your scripts to the Adjudicator's Assistant as you go up to perform.

All selections must be memorized.

You must attend all sessions of your class.

Warm up your voice in the warm-up area before the start of the session then be seated in the audience.

Wait to be called – the MC will introduce you by Name and Local Festival.

When you have been called, hand in your scripts/books to the Adjudicator's Assistant on your way to the stage, then proceed to the stage. Set the furniture and props as needed.

The adjudicator will give the signal for you to commence - announce the name of your selection and proceed.

Time limits are important! In your final performance, should the timer ring the bell indicating you have exceeded the total time limits, stop at once. But plan ahead – don't let that happen. (Make sure to check the 2011/12 Syllabus for more information regarding timing.)

Following your performances, bow, leave the stage and resume your seat. Depending upon the Adjudicator's directions, you may be able to pick up your books/scripts following each session, or they may be retained for the Adjudications. If they are not retained, please bring all your scripts/books to the Adjudication session – and again, please come early to check in.

Winners, Runners-Up and Honourable Mentions will be announced at the conclusion of the Adjudications. All performers will receive a Participation Certificate; Winners will also receive a medal. Winners and Runners-Up will receive appropriate Certificates.

If you are a Winner or Runner-Up, you must check in immediately with the Adjudicator's Assistant following that announcement for further instructions regarding your possible performance in either the Tuesday or Thursday evening concerts. They will be able to give you more information.

As a courtesy to your hosts, please wear appropriate attire for the performances and Concerts.

No contact is to be made with the adjudicator until all competitions at the Festival are complete.

BEST WISHES!